



# APPLICATION FOR A BAR TENDER

AT

## THE GLENDALE SHOW

Wooler, Northumberland

Monday 27th August, 2018 (Closing Date 31st January 2018)



### 3 Bars in Total

1 public bar inside our lunch marquee and

1 bar unit in our entertainment area

1 Bar inside our Members Marquee (bar to be supplied & erected by tenderer, marquee supplied by Show) Members Bar must be licenced until 9pm

### Tenderer to obtain Licences

Company Name:			
Contact Name			
Address			
Postcode			
Telephone		Mobile Number	
Email			
Website			
Brief Description of Menu and Price of food to be served. <b>8 words MAX this appears in the catalogue: (Full menu and prices that will be correct on the day must be enclosed)</b>			
Area of Site required for Catering Unit in <b>metres</b> , (frontage and depth) <b>(this must be exact in metres as no extra space will be available)</b>			
Type of Unit:	<b>(e.g. Trailer Marquee, Gazebo)</b> <b>(Please provide a photograph)</b>		

My tender for a site is (VAT not applicable) (Minimum tender £600 )	£
Additional Vehicle Pass @ £25 each <b>(inclusive of VAT):</b> (Vehicles must be parked in Exhibitors' Car Parks)	£
Additional Admittance Passes @ £12 each <b>(inclusive of VAT):</b>	£
<b>Total Remittance Due (an invoice will be submitted if and when the tender is accepted.</b>	£

Please tick if you <b>do not</b> wish for your business name to be included in the Show Catalogue	<input type="checkbox"/>
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All tenderers will be informed in writing as to whether they have been successful, on or before 14<sup>th</sup> March 2018. Payment will then be due by due by 31<sup>st</sup> May 2018 **at the latest** .

I have read the regulations overleaf and agree to abide by them.

Authorised Official.....Signature

..... Print Name

.....Date

**Applications will not be processed without a completed Risk Assessment**

**Vat Registration No: 901 0894 49**

## REGULATIONS FOR CATERING SITES

### 14,000 visitors on average attend the Glendale Show

1. All applications for catering sites must be made by tender, by **31<sup>st</sup> January 2018**, to the Secretary
2. Application forms must be returned to confirm a tender.
3. The committee reserve the right to reject any application for bar space, or otherwise deal with the application as they may consider advisable.
4. Must supply own Temporary Event Licence for each individual Bar -Public bar until 6pm, Members Bar until 9.00pm
5. All tenderers will be informed in writing as to whether they have been successful, on or before 14<sup>th</sup> March 2018. Payment will then be due by 31<sup>st</sup> May 2018 at the latest. No refunds will be made after 31<sup>st</sup> May 2018.
6. Bar Trader will be issued with free passes for their personnel at the rate of **3 free passes per booking and 1 vehicle pass**. Additional admittance passes may be purchased in advance at a discounted rate of £12 each (inclusive of VAT @ the current rate) and vehicle passes at £25 each (inclusive of VAT @ the current rate). Traders are responsible for ensuring that their personnel are issued with their passes and vehicle labels before coming to the show. All personnel arriving without passes will be charged on the gate and **no refunds will be made**.
7. Passes will be forwarded to traders before the show.
8. All units/Bars must be in place by 8.30 am at the latest and must not be removed until after 5.00pm on the day of the show and the field must be cleared by noon on Wednesday 29<sup>th</sup> August 2018
9. All equipment brought to the showground by traders will remain entirely at their own risk.
10. It is the responsibility of all traders to comply with all relevant Trading Standards and Environmental Health Legislation in respect of the stands, exhibits and merchandise.
11. It is a condition of entry that each trader shall hold the Society blameless for and indemnify it against any legal proceedings arising from any accident or incident caused by him, his employees or his goods and produce.
12. **No hot drinks to be sold without lids.**
13. Generators must be a silent running.
14. There are 3 water points on the Showfield. One near the Goat Marquee, one behind the Members' Marquee and one near the Main Gate.
15. Applications will not be processed without a completed Risk Assessment. Receipt of the risk assessment does not in any way constitute approval by the Society of the completed risk assessment.
16. All trade exhibitors must have a fire risk assessment and retain a copy on the stand ready for inspection if required.

Application Forms to be returned to:

**Rachael Tait,**  
**Glendale Agricultural Society,**  
**The Cheviot Centre,**  
**12 Padgepool Place,**  
**Wooler,**  
**Northumberland. NE71 6BL**  
**Tel/Fax: 01668 283 868**  
**e-mail:[info@glendaleshow.com](mailto:info@glendaleshow.com)**  
**[www.glendaleshow.com](http://www.glendaleshow.com)**